



# Staff Member Application

Let the **FUN** Begin!

**This application must be filled out completely and accurately to be considered for employment**

Today's Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Date you Can Start: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Int. \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone (     ) \_\_\_\_\_ - \_\_\_\_\_ Other Phone (     ) \_\_\_\_\_ - \_\_\_\_\_

Email address \_\_\_\_\_

Social Security No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Age: \_\_\_\_\_

Emergency Contact Person: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Phone (     ) \_\_\_\_\_ - \_\_\_\_\_ Other Phone (     ) \_\_\_\_\_ - \_\_\_\_\_

Cell Phone (     ) \_\_\_\_\_ - \_\_\_\_\_

## SCHOOL YEAR AVAILABILITY

Please list any commitments that you have during the school year that would limit your availability (March 1—June 15 and August 15-November 1)

Activity or Commitments	Dates / Days	Time	Comments

## SUMMER AVAILABILITY

Please list any activities, responsibilities or commitments that would limit your availability to work during the typical school year summer vacation. Including trips, vacations, etc.

Activity or Commitments	Dates / Days	Time	Comments

## DAILY AVAILABILITY

Please list times you ARE NOT available to work

Please note all staff members are required to work weekends and some nights

	Number of Hours/Week You would like to Work	Max. No of Hours/Week You can work	Please list times you are NOT Available to work (ex: 9am-1pm)
<b>Spring School Year</b> March—June 15th			
<b>Summer</b>			
<b>Fall School Year</b> August 15—November 1st			

Do you have a valid Ohio driver's license?   Y   N

Do you have access to a car in order to get to work on a regular basis?   Y   N

If no, is working late or getting to and from work a potential problem without depending on a co-worker for a ride?   Y   N

PLEASE NOTE: IT IS NOT UNCOMMON TO WORK LATER THAN MIDNIGHT ON THE WEEKENDS DURING SUMMER

Are you a U.S. Citizen   Y   N

Have you ever been convicted of a felony or been convicted of a misdemeanor resulting in imprisonment or a fine during the last ten years?   Y   N

If yes, please describe: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## EMPLOYMENT HISTORY

Please begin with your most recent position-including summer and part time jobs.

May we contact the employers?   Y   N

Date of Employment Month / Year	Name & Address of Employer Name & Phone Number of Supervisor	Job Title & Responsibility	Salary	Reason for Leaving
From: To:				
From: To:				
From: To:				
From: To:				
From: To:				

## EDUCATION

	Name & Location	Have you Graduated? If no, Indicate your Class	Date Attended
<b>College or Trade School</b>			
<b>High School</b>			
<b>Grade School</b>			

**List any special skills or training**

---



---

**Why would you like to work at Putt-Putt Fun Center?**

---



---

## REFERENCES

**WITHOUT PROPER REFERENCES, YOUR APPLICATION WILL NOT BE CONSIDERED**

Proper references include: Former employers, supervisors, teachers, or clergy. Additionally, you may include a Putt-Putt Fun Center Staff member.  
Phone numbers for all references must be included. **PLEASE DO NOT LIST FAMILY OR FRIENDS**

NAME	TITLE	BUSINESS	PHONE	YEARS KNOWN

Dear Prospective Staff Member,

We are glad that you are considering becoming a part of the Putt-Putt Fun Center Team. Putt-Putt is regarded as one of the finest family recreation centers in the area and the reasons for this is our great people. We hope that you can become one of them. We take great pride in our Staff Members and believe you must take pride in yourself.

Additionally, do you smile a lot? Do you enjoy working as a team and helping others? Do you take pride in your work?

These are key elements of a successful Staff Member. Additionally, as with most entertainment locations, **weekends and holidays are very busy times at their location. Working at these times will definitely be part of your employment requirement.** If you don't enjoy working with people or working weekends a job at Putt-Putt Fun Center may not be for you.

Although a position at Putt-Putt Fun Center is a big responsibility and can be a lot of work at times, it is also a fun place to work.

We have a great staff and we're looking for more great people like you! If this sounds like a good opportunity, you are encouraged to fill out this application today. Thank you for considering Putt-Putt Fun Center and we look forward to working with you

**I have read the above information and would like to be considered for a position at Putt-Putt Fun Center**

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_